2019-2020
Mississippi High School
Choral Information
Manual

Introduction

This manual is a simple (but official), user-friendly manual of explanations, guidelines, requirements, regulations, understandings, suggestions, expectations, etc., for high school choral directors in the state of Mississippi. This handbook includes events for MMEA, MSACDA, and MHSAA about which high school programs need to know. It is updated annually and applies to the 2019-2020 school year.

Please make sure you are very familiar with all information in this manual. It is your responsibility to be knowledgeable of all rules and regulations. If you have questions or need further explanation contact your MMEA State High School Division President.

Amy Lee
Richland High School
1202 Hwy 49 South
Richland, MS 39218
(C) 601.594.7573
Email: amy.lee@rcsd.ms

Attendance at all (3) business meetings is HIGHLY recommended. This year’s meetings are:
- August 10, 2019, 1:00 p.m. - MS High School Activities Association Office - Clinton.
- January 18, 2020, 10:00 a.m. - MS High School Activities Association Office - Clinton
- March 27, 2020, TBA - University of Southern MS - Hattiesburg (MMEA/ACDA State Conference)

You will not be considered a registered choral director unless you submit the Directory Form 1 (page 27) to MHSAA by September 16. Eligibility for students participating in athletics and activities must be submitted to the Mississippi High School Activities Association electronically via the DragonFly software program. All students must be updated at the beginning of each school year and at the end of the first semester. All participants in athletics and activities must be on DragonFly roster prior to playing in a sport or participating in an activity (page 93, MHSAA handbook).

Life is a gift, and it offers us the privilege, opportunity,
and responsibility to give something back by becoming more.
Anthony Robbins
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### 2019-2020 MHSAA/MMEA/MS ACDA Calendar (updated 8-9-2019)

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<tr>
<th>Month</th>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td><strong>August</strong></td>
<td></td>
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<tr>
<td>10</td>
<td></td>
<td>State &amp; District High School Chairpersons Meeting @ MHSAA 1:00 p.m.</td>
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<tr>
<td><strong>September</strong></td>
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<tr>
<td>8-9</td>
<td></td>
<td>Mississippi State University Choral Colloquium</td>
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<td>13</td>
<td></td>
<td>Deadline for ACDA All State Honor Choir Registration</td>
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<td>13</td>
<td></td>
<td>State &amp; District High School Chairpersons Meeting @ TBD</td>
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<tr>
<td>16</td>
<td></td>
<td>Director Registration FORM 1 DUE to MHSAA &amp; DragonFlyMAX due online</td>
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<tr>
<td>23-24</td>
<td></td>
<td>University of Southern Mississippi SICC</td>
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<td>28-30</td>
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<td>Ole Miss Choral Festival, University of MS</td>
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<td><strong>October</strong></td>
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<tr>
<td>18</td>
<td></td>
<td>MMEA FALL Workshop – Central Site, FBC Clinton</td>
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<tr>
<td>25</td>
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<td>MMEA FALL Workshop – Northern Site, Ole Miss, Oxford</td>
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<td>28</td>
<td></td>
<td>ACDA All State Auditions – Southern Site, Pearl River Community College</td>
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<td>29</td>
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<td>ACDA All State Auditions – Central Site, Mississippi College</td>
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<td>30</td>
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<td>ACDA All State Auditions – Northern Site, Ole Miss, Oxford</td>
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<td><strong>November</strong></td>
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<td>1</td>
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<td>MMEA Fall Workshop – Southern Site, Gulfport HS</td>
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<tr>
<td>TBD</td>
<td></td>
<td>Delta State University Honor Choir Auditions – Various Locations TBD</td>
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<tr>
<td>5</td>
<td></td>
<td>All-State Show Choir Auditions (NWR in AM; Starkville HS in PM)</td>
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<td></td>
<td>All-State Show Choir Auditions (Hardy St Baptist Church, Hattiesburg)</td>
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<td>9</td>
<td></td>
<td>Riverland Choral Festival, Pearl High School, Pearl MS</td>
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<td>6-10</td>
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<td>NAfME In-Service – Dallas, TX</td>
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<td><strong>December</strong></td>
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<td>1</td>
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<td>Deadline for Choral Art Festival Approval</td>
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<tr>
<td><strong>January</strong></td>
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<tr>
<td>17</td>
<td></td>
<td>ACDA Contemporary A Cappella 101, Pearl River Community College, Poplarville</td>
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<td>Winter Meeting @ MHSAA 10:00 a.m.</td>
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<td>SPA Registration due to Site Coordinators</td>
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<tr>
<td>18</td>
<td></td>
<td>Deadline for Choral Art Festival Registration</td>
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<tr>
<td>31</td>
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<td>Registration Forms DUE to MHSAA &amp; Spring Eligibility due on DragonFlyMAX online</td>
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<td><strong>February</strong></td>
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<td>1</td>
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<td>MMEA/ACDA Solo and Ensemble Festival – Ridgeland HS</td>
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<td>7-9</td>
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<td>Delta State Honor Choir</td>
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<td>TBD</td>
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<td>Registration for All-State Participants DUE</td>
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<tr>
<td><strong>March</strong></td>
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<td>2-4</td>
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<td>MHSAA Central SPA (Districts VI &amp; VII) - Pearl High School</td>
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<td>5-6</td>
<td></td>
<td>MHSAA Southern SPA (Districts V &amp; VIII) - Pearl River Community College, Poplarville</td>
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<td>10-14</td>
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<td>ACDA Regional Conference - Mobile, AL</td>
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<td>18-20</td>
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<td>MHSAA Northern SPA (District I-IV) - Hillcrest Baptist Church, New Albany, MS</td>
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<td>26-28</td>
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<td>MMEA / ACDA State Convention – University of Southern MS, Hattiesburg</td>
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<td>31</td>
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<td>MHSAA Choral Art Festival - TBD</td>
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<tr>
<td>31</td>
<td></td>
<td>SPA Reports due to MHSAA</td>
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<tr>
<td><strong>June</strong></td>
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<tr>
<td>22-24</td>
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<td>MS ACDA Summer Conference, The Palace, Biloxi</td>
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<tr>
<td>22-26</td>
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<td>MS Lakeshore Choral Music Camp, TBD</td>
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ORGANIZATIONS AND ASSOCIATIONS

MMEA (Mississippi Music Educators Association)
MMEA is the state organization of NAfME. The Senior High Choral Division is one arm of the larger MMEA body. MMEA sponsors MS Lakeshore Choral Camp and supervises the Mentor Program. They conduct business matters and initiates policy changes. State choral officers are members of the MMEA board and serve as the liaison to MHSAA.

NAfME (National Association for Music Educators)
NAfME is the national umbrella organization for musicians involved in choral, general music, orchestra, band, keyboard, research, guitar, jazz, history, theory and composition. There are benefits for teachers of students from preschool through college and others involved in adult groups, music administration, private/studio work, and teacher education. Your membership in NAfME automatically makes you a member of Mississippi Music Educators Association (MMEA).

For a membership form or to apply online, go to www.nafme.org.

Selected benefits include:
- “Music Educators Journal,” published 6 times a year, is included in your membership dues. There are feature articles and resource listings; convention information; comments from the national president; reviews of educational videos, books and music; information on workshops and summer sessions; touring and travel opportunities, etc.
- Advocacy involvement is strength for us at the national level. NAfME was instrumental in making sure the arts were included as a discipline in “Goals 2000: Educator America Act” which is now law.
- “Teaching Music” is a magazine presenting brief, practical features on topics such as interviews, sample lesson plans and excellent material for music teachers.

MHSAA (Mississippi High School Activities Association)
Notice the first “A” in the organization’s title stands for “activities”, an all-inclusive designation not just athletics as some people mistakenly believe. Music itself is not an activity; it is part of our schools’ curricular offerings. The out of school events such as festivals and honor choirs, however, are special activities and must come under the sanction of MHSAA. MHSAA directly governs the MMEA Senior High Choral Division’s State Performance Assessments and Choral Art Festival. The purpose is to promote the general welfare of secondary schools in their relationships with each other through planning, directing and controlling contests, games and other interscholastic activities and through defining responsibilities. Secondary schools which do not practice, or have a policy of, racial discrimination and which are accredited by the State Department of Mississippi or the Southern Association of Colleges and Schools are eligible for membership in MHSAA. The principal of a school wishing to be a member must complete the required forms and pay an annual membership fee.

MS ACDA (Mississippi Choral Directors Association)
MS ACDA sponsors three honor choir opportunities for high school students. They include the All State Honor Choir, All-State Women’s Honor Choir, and All State Show Choir, chaired by members of the MS ACDA board. MS ACDA also sponsors a Solo & Ensemble Festival and a Male Vocal Symposium. Your membership in ACDA includes membership in MS ACDA. “The Choral Advocate” is published online at www.msacda.org and the officers of MSACDA represent the membership at division and national levels.

ACDA (American Choral Directors Association)
ACDA is the national organization for choral directors working in the following choral classifications: SATB/Mixed, men, women, boy, girl, ethnic, jazz/show choir, church and children. Directors of singers from elementary through college, music administrators and others involved in community, church and professional choirs make up the membership of ACDA. Your membership in ACDA includes your membership in Mississippi American Choral Directors Association (MSACDA). For a membership form, go online to www.acda.org.

Selected benefits include:
- The “Choral Journal” is an excellent magazine focusing on choral music. It features articles and resource listings; convention information; comments from the national president; reviews of educational videos, books and music; information on workshops and summer sessions; touring and travel opportunities, etc.
- Opportunities for division and national conventions are available.
- The ACDA Advocacy Resolution supports necessary funding at the local, state and national levels of education and government to ensure the survival of arts programs for this and future generations.
### OFFICERS/ADDRESSES:

<table>
<thead>
<tr>
<th>MMEA High School Division President</th>
<th>MMEA High School Division President-Elect</th>
<th>MMEA High School Division Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Lee</td>
<td>Joel Hill</td>
<td>Jana Smith</td>
</tr>
<tr>
<td>Richland High School 1202 Hwy 49 South</td>
<td>Madison County Schools 105 Elm Court</td>
<td>Stone High School 1268 McGregor Dr</td>
</tr>
<tr>
<td>Richland, MS 39218</td>
<td>Madison, MS 39110</td>
<td>Wiggins, MS 39577</td>
</tr>
<tr>
<td>C 601.594.7573</td>
<td>C 601.668.9148</td>
<td>C 601.408.7976</td>
</tr>
<tr>
<td>Email: <a href="mailto:amy.lee@rcsd.ms">amy.lee@rcsd.ms</a></td>
<td>Email: <a href="mailto:jhill@madison-schools.com">jhill@madison-schools.com</a></td>
<td>Email: <a href="mailto:jsmith@stoneschools.org">jsmith@stoneschools.org</a></td>
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<thead>
<tr>
<th>MMEA High School Division Past President</th>
<th>MMEA Choral Camp Co-Director</th>
<th>MMEA Choral Camp Co-Director</th>
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<tbody>
<tr>
<td>Suzanne Cain</td>
<td>Brittany Navarro</td>
<td>Cody Morris</td>
</tr>
<tr>
<td>Independence High School 3016 Greenleaf Road</td>
<td>Batesville Junior High 507 Tiger Court</td>
<td>Desoto Central Primary School</td>
</tr>
<tr>
<td>Coldwater, MS</td>
<td>Batesville, MS 38606</td>
<td>1275 Heritage Lake Drive</td>
</tr>
<tr>
<td>C 601.934.4703</td>
<td>W 662.563.4503</td>
<td>Hernando, MS 38632</td>
</tr>
<tr>
<td>Email: <a href="mailto:cainsuz@gmail.com">cainsuz@gmail.com</a></td>
<td>C 662-822-6058</td>
<td>C 901-604-7251</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:bnavarro7723@gmail.com">bnavarro7723@gmail.com</a></td>
<td><a href="mailto:cody.morris@dcsms.edu">cody.morris@dcsms.edu</a></td>
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<table>
<thead>
<tr>
<th>MMEA State President</th>
<th>MMEA State President-Elect</th>
<th>MMEA Past President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Robertson</td>
<td>Tommy Creel</td>
<td>Chris Young</td>
</tr>
<tr>
<td>1701 Rollingwood Drive Vicksburg, MS 39183</td>
<td>Ridgeland High School 586 Sunnybrook Road</td>
<td>Sumner Hill Junior High</td>
</tr>
<tr>
<td>C 601.529-7171</td>
<td>W 601.898.5023</td>
<td>400 West Northside Drive</td>
</tr>
<tr>
<td>Email: <a href="mailto:nrob111@hotmail.com">nrob111@hotmail.com</a></td>
<td>C 601.942.6907</td>
<td>Clinton, Mississippi 39056</td>
</tr>
<tr>
<td></td>
<td>FAX 601.853.7822</td>
<td>W 601.924.5510</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:tcreeel@madison-schools.com">tcreeel@madison-schools.com</a></td>
<td>H 601.924.0285</td>
</tr>
<tr>
<td></td>
<td></td>
<td>C 601.622.3346</td>
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<tr>
<td></td>
<td></td>
<td>Email: <a href="mailto:lyoung@clintonpublicschools.com">lyoung@clintonpublicschools.com</a></td>
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<table>
<thead>
<tr>
<th>MMEA Mentor Supervisor</th>
<th>MMEA Mentor Supervisor</th>
<th>MMEA Arts Education/Advocacy</th>
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<tbody>
<tr>
<td>Robert Sims</td>
<td>Pierrdro Gallion</td>
<td>Sherry Freeman</td>
</tr>
<tr>
<td>238 Lisa Circle</td>
<td>1400 Murrah Drive</td>
<td>100 Foxwood Circle East</td>
</tr>
<tr>
<td>Madison, MS 39110</td>
<td>Jackson, MS 39202</td>
<td>Hernando, MS 38632</td>
</tr>
<tr>
<td>C 601.209.0588</td>
<td>C 601-850-6428</td>
<td>W 662.563.7770</td>
</tr>
<tr>
<td>Email: <a href="mailto:1358rsims@gmail.com">1358rsims@gmail.com</a></td>
<td>Email: <a href="mailto:pgallion@jackson.k12.ms.us">pgallion@jackson.k12.ms.us</a></td>
<td>Email: <a href="mailto:panolachoral@gmail.com">panolachoral@gmail.com</a></td>
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### MHSAA

<table>
<thead>
<tr>
<th>MHSAA Executive Director</th>
<th>MHSAA Assistant Director</th>
<th>MHSAA Choral Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Hinton</td>
<td>LeAnna Dawson</td>
<td>Nancy Robertson</td>
</tr>
<tr>
<td>P. O. Box 127</td>
<td>P.O. Box 127</td>
<td>1701 Rollingwood Drive</td>
</tr>
<tr>
<td>Clinton, MS 39060-00127</td>
<td>Clinton, MS 39060-00127</td>
<td>Vicksburg, MS 39183</td>
</tr>
<tr>
<td>W 601.924.6400</td>
<td>W 601.924.4515</td>
<td>C 601.529-7171</td>
</tr>
<tr>
<td>FAX 601.924.1725</td>
<td>C 601.502.5249</td>
<td>FAX 601.924.1725</td>
</tr>
<tr>
<td>Website: <a href="http://www.misshsaa.com">www.misshsaa.com</a></td>
<td>FAX 601.924.1725</td>
<td>Email: <a href="mailto:nrob111@hotmail.com">nrob111@hotmail.com</a></td>
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### ACDA/MSACDA

<table>
<thead>
<tr>
<th>MSACDA President</th>
<th>MSACDA President-Elect</th>
<th>MSACDA Past President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Gregory Fuller</td>
<td>Terry Walker, Jr.</td>
<td>Catherine Feazell</td>
</tr>
<tr>
<td>University of Southern Mississippi 118 College Drive #5081 Hattiesburg, MS 39406 601.266.4092</td>
<td>Long Beach High School 300 East Old Pass Road Long Beach, MS 39560 601.622.8893</td>
<td>Center Hill High School 13250 Kirk Road Olive Branch, MS 38654 C 870.723.8670</td>
</tr>
<tr>
<td>Email: <a href="mailto:gregory.fuller@usm.edu">gregory.fuller@usm.edu</a></td>
<td>Email: <a href="mailto:terry.walker@lbsdk12.com">terry.walker@lbsdk12.com</a></td>
<td>Email: <a href="mailto:catherinefeazell@gmail.com">catherinefeazell@gmail.com</a></td>
</tr>
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MHSAA GENERAL INFORMATION

- **Directory Form** from MHSAA is provided online and, in this manual, (page 27). It must be completed and returned to MHSAA by **September 16**. This is the process to become registered with MHSAA, even though your principal should have already submitted your name. You must be registered in order to receive all information and participate in all activities. This information is used to compile a choral director’s directory and database.

- **Insurance** is provided to students registered with MHSAA on your eligibility list. This insurance is catastrophic insurance for activities sponsored or sanctioned by MHSAA such as the State Performance Assessment, Choral Art Festival, honor choirs and out-of-state trips.

- **Bordering State Events** requires completion of the appropriate form to MHSAA (see page 40). The catastrophic insurance applies on these trips with the completed form.

- **Other Trips** taken outside the bordering states boundary must have approval from MHSAA. See the form on page 40 for more information. Approval guarantees insurance.

- **Sponsored Activities** include State Performance Assessments, Choral Art Festival, and MS Lakeshore Choral Camp.

- **Sanctioned Activities** include all other choral-related topics mentioned in this manual.

- **Classifications** such as “6A, 5A, 4A”, etc. in the MHSAA Handbook identify the school size and apply to choral music for scheduling at state contest.

- **Scheduled Events** by MHSAA take precedence over other activities. Their dates are set more than a year in advance. Please keep up with your school’s calendar to avoid major conflicts.

**STUDENT ELIGIBILITY**

**Eligible** – Students may participate in all statewide choral activities.

**Ineligible** – Students may not participate in any choral activity other than your own school’s concerts. They may not participate in any choral event that includes singers from another school.

**Student Eligibility Rules**

1. **To be eligible to participate in interschool activities, a contestant must:**

   A. Be a bona fide student, having enrolled no later than the 15th day of any semester of participation, carry the required number of subjects for graduation by their local district and deport himself satisfactorily. Not be a graduate of a four-year high school.

   B. Any pupil who becomes 19 years of age prior to August 1 shall be ineligible for interschool competition. A FINE OF $1000 WILL BE ASSESSED ANY SCHOOL THAT PLAYS A STUDENT WHO IS TOO OLD.

   C. Not have enrolled in a college or junior college or participated in athletics above the high school level, and no eligible high school student shall be permitted to participate on a college level in any activity. However, a student who has successfully completed his or her junior year and is academically talented may take college courses as allowed by the Mississippi Department of Education, none of which would render the student more proficient in any sponsored activity of the MHSAA.

   D. The only restriction to be observed by pupils who participate in summer college academic programs is that they must not take any course that would ordinarily render them more proficient in a sponsored high school activity during their senior year. An illustration of this restriction is that a pupil should not take a summer college course in debating or in public speaking if he plans to participate in these activities during his senior year in high school.
E. Upon the completion of grade eight, choose the high school he/she wishes to attend in a city or district where there are two or more high schools or schools of secondary grade. When a student has chosen a high school and enrolled in and attended that school for one day or longer, the school of his choice shall become his home school. In a junior high school situation, the choice of grade nine in a given junior high school means the choice of the senior high school, which is designated by the appropriate school board as the senior high school for the graduates of that particular junior high school. Any pupil who enters grade 9 in a member public junior high school or grade 10 or above in a member public high school and then transfers to a member private or parochial high school shall be ineligible for a period of one year. The same is true where a pupil enters grade 9 in a member parochial or private junior high school or grade 10 or above in a member parochial or private high school and then transfers to a member public high school. Upon transfer from the first member high school chosen to the second member school, the student will be ineligible for competition in either athletic and literary contests or meets until attending in the second school for one year from the date enrolled.

F. In the case of a transfer student, the school shall secure a transcript of the high school work completed by the student and a transfer form signed by the principal of the school from whence he comes. The transfer form for out-of-state transfers shall give the date the student entered the ninth grade and whether he passed his work during the preceding year. If any school should refuse or delay unnecessarily in sending the transcript or the transfer form, when requested by the receiving school to do so, the Executive Director may, upon the presentation of satisfactory proof, authorize the school to use the student in athletic contests prior to the receipt of the transcript and the transfer form. A transfer student is one whose parents or guardian has moved from one school district to another and established a bona fide residence therein for some other purpose than conferring athletic or interscholastic eligibility on the student. Any transfer student must be in good standing from the school he/she is leaving in order to receive eligibility at his/her new school. This includes MHSAA member schools, as well as non-member schools and students transferring from out of state. Any student who transfers during a sport season, even after making a bona fide move, must be approved for participation in the same sport season.

G. Foreign Student Eligibility - a bona fide foreign exchange student may be immediately eligible the first year in residence in the school district in which the host family is a bona fide resident and be limited to one year of eligibility provided the student is a participant in an established foreign exchange program accepted for listing by the Council of Standards for International Education Travel (CSIET), and there is no evidence of athletic recruitment resulting in the student’s attendance at the school either by the school or any other outside entities. The foreign exchange student shall meet all other eligibility requirements of the MHSAA Handbook. Any student that has established eligibility at a Mississippi school and participates in a Foreign Exchange Program sponsored by a CSIET approved program will be eligible for participation immediately upon his/her return to the same Mississippi school. The student shall meet all other requirements for eligibility as listed in the MHSAA Handbook.

H. Eligibility Reporting – The report submitted to the State Office becomes a permanent record. Care should be utilized to have the eligibility complete and correct as an error on the original filing can cause difficulty one to three years later. The school should report each student at the beginning of the school year and at the end of first semester. Eligibility is by semesters and not by sports/activities. At the beginning of each school year, student eligibility should be updated 15 days prior to participation. Schools, which are late in filing eligibility, will be fined $50.00. A player participating in athletics or activities may be added to or changed after the beginning of the season, provided a pupil is not allowed to participate in a game or contest until properly reported. The list of players participating in athletics or activities may be added to or changed after the beginning of the season, provided a pupil is
not allowed to participate in a game or contest until properly reported. Each school shall keep a file copy of the eligibility sheets.

I. A student shall not participate in interschool contests for more than four consecutive years after the date of entering into the ninth grade regardless of when he began to participate. Entering into the ninth grade is construed to mean that a student has completed most or the entire eighth grade and is carrying at least three ninth grade subjects.

2. Academic rules for students participating in activities:

To be eligible for athletics and activities, students must pass the number of courses required by their local district in order to stay on the graduation track. Grades will be averaged as a whole, either numerically or by GPA, and must be 2.0 (or “C”) or better at the end of the first semester and at the end of the school year in order to maintain eligibility. A 7th, 8th, or 9th grade student must be promoted to participate in competitions. If they do not have a “C” average in the fall, a student may become eligible for the second semester only once during his/her high school career if he/she does not have a 2.0 year-end average for fall, by passing the required number of units with a 2.0. This will be done in order to keep the student on track for graduation.

Special education students will be academically eligible if they are making satisfactory progress according to the committees reviewing their Individual Education Plans (IEP).

Out of School One or More Semesters: If a pupil who is eligible for a given semester drops out of school for one or more semesters, he/she is then ineligible until he/she passes the required number of courses with an overall average of 2.0 during a semester. A pupil who is eligible for a given semester cannot drop out of school during the semester or remain out of school for one or more semesters and then be eligible for the next semester he attends.

SEVENTH AND EIGHTH GRADE PARTICIPATION: Pupils in the seventh and eighth grade participating at the high school level for fall eligibility must be promoted; have passed the four core courses (English, math, science, and social studies); and the average of those four core courses must be a “C” or above. For spring semester eligibility, the student does not have to be passing all four core courses, but the average of those four core courses must be a “C” or above. If a student meets promotional requirements at the end of the school year but is retained in the same grade, the student is ineligible for one (1) year. This is commonly referred to as redshirting. If the student participates after being declared ineligible, the school will be placed on athletic probation by the MHSAA. Also, the school could lose accreditation by the State Department of Education.

SUMMER SCHOOL CREDITS: An accredited summer school shall be considered as an extension of the second semester of the school session, and credits earned in such a school may be considered in determining the scholastic eligibility of students. The completion of a full unit, major subject, during a summer school shall be classed as passing one major subject for one unit of credit and not as passing two major subjects for one half unit each. Accredited correspondence courses and credit recovery courses may be accepted for establishing eligibility provided the course has been completed and recorded by the opening of school or the beginning of the next semester.
The MHSAA Executive Director may make exceptions to Rule in the following cases:

1. Students that have been tested, screened, and placed in a TMR or EMR Special Education program.
2. Students that have been tested, screened, and placed in accordance with their IEP in a Special Education Program approved by the State Department of Education will be ruled eligible with the following requirements:
   a. Make satisfactory progress in their course work,
   b. Maintain attendance according to district policy.
   c. Be assigned a date of entering the ninth grade corresponding to other students of that age.
   d. Be subject to all other rules and regulations of the MHSAA.

General Eligibility Rules, Junior High/Middle Schools

1. To be eligible to participate in interschool Junior High/Middle activities, a contestant must:
   a. Be a bona fide student having enrolled not later than the fifteenth day of any semester of participation, carry four basic courses* and deport himself satisfactorily.
   b. A pupil must attend school in the school district of which his parents are actual bona fide residents.
   c. **A student must be promoted** and have passed any four basic courses* with a 2.0 or “C” average the previous semester (computed numerically or by GPA). The year-end average of four basic courses passed will be used to determine eligibility for the fall semester. Students must be on track to be promoted to be eligible. Summer school or extended school year grades will replace the grade for a failed course in the spring semester GPA.
   d. The instructional program of the district is based on an instructional management plan/system, which defines core objectives, standards of mastery, and criteria for the academic promotion/progression of students from one grade level to the next. The criteria prohibit the retention of students for extracurricular purposes.
   e. Have on file with the Executive Director at least 15 days prior to the first game or contest the eligibility list giving all information on the form required by the Director.
   f. Age: Seventh grader must not have reached 14 years of age prior to August 1. Eighth grader must not have reached 15 years of age prior to August 1. Ninth grader must not have reached 16 years of age prior to August 1.
   g. **Birth Certificates Required.** Students shall not be eligible to participate until a certified copy of the student’s birth certificate, issued by the Bureau of Vital Statistics in the state in which he was born, has been presented to the Principal or his designee of the school.

* **Basic courses** - Any subject that meets the equivalent of at least 250 minutes per week or meets the State Department requirement.
Eligibility List

1. **Form 1 registers you as a choral director. Fax or email Form 1 to MHSAA no later than September 16.**
2. **No later than September 16,** student eligibility must be submitted online to MHSAA through DragonFlyMAX with a list of all students who are eligible based on final grades from the previous year. **Second semester eligibility should be completed online by the end of January.**
3. See **page 27** for a sample of this form if your school does not use DragonFlyMAX software.

**PENALTIES**

- **Disqualification and Probation by MHSAA** are very real possibilities for groups failing to observe rules. Disqualification and/or probation will be deemed necessary for schools using duplicated music without the publisher’s permission, singing the wrong number of selections, disrupting festival environment with poor behavior and any other major infractions regarding stated policies. Be sure to read thoroughly the sections in this handbook concerning festival regulations.
- **Probation** of a choral group does not affect the entire school, just the singers and their director.
- **Monetary Penalties (Not a complete list)**
  1. MHSAA will assess fines as follows:
     a. A $50.00 per day late fee for State Performance Assessment or Choral Art Festival with a maximum of 5 days from the deadline date will be assessed. No entrants will be accepted after the 5-day limit.
     b. A $200.00 fee for a no-show at State Performance Assessment or Choral Art Festival will be assessed. A group is assumed to be entering State Performance Assessment unless its director notifies MHSAA IN WRITING ON SCHOOL LETTERHEAD WITH PRINCIPAL’S SIGNATURE and accompanying the Director Registration (FORM 1) by the September 16 deadline.
     c. A $200.00 maximum fee for withdrawing from State Festival or the Choral Art Festival after the deadline.
  2. All registration fees are paid in advance and are non-refundable.
  3. A purchase order will be accepted by MHSAA in lieu of a check without penalty.
MMEA
STATE OFFICERS

General Information
1. MMEA Senior High Choral Division Executive Committee members are:
   a. President
   b. President-Elect
   c. Past President
   d. Secretary
2. The Executive Committee may be called into session by the high school division president as deemed necessary.
3. Each term is a 2-year position which may be renewed annually by the Executive Officers. After 2 years, the Secretary becomes President-Elect, President-Elect becomes President, etc.
4. A nominating committee, appointed by the President, will be chosen by January in the last year of the president’s term to collect and review nominations for the secretary position. Nominees will be notified 30 days prior to convention. The following will be considered when selecting a nominee for secretary:
   a. Candidate must have served as a District Chairman on the senior or junior high level.
   b. Candidate must demonstrate excellent organizational abilities, as evident in planning and execution of events, submission of forms by the stated deadlines, completion of reports, and informational letters that are clear and timely.
   c. Candidate must be an active participant in events like Choral Art Festival, State Performance Assessments, Honor Choirs, etc. Membership in professional organizations and attendance at business meetings and conventions are considered.
   d. Candidate must be an active member of MMEA/NAfME.
   e. Candidate must be able to commit to eight years of service.

Specific Responsibilities (All officers are required to be MMEA members.)

1. President:
   a. Organizes and presides over all business meetings and District Chairman’s Workshop.
   b. Initiates project and appoints committees or individuals to carry out projects deemed necessary or useful by the Senior High Choral Division Executive Board.
   c. Organizes and directs one State Performance Assessment site, delegating duties to District Chairs.
   d. Helps the organization of the Fall Secondary workshops with the Junior High President.
   e. Appoints a Chairman for districts failing to elect one.
   f. Maintains contact with the District Chairmen to insure compliance with all set rules and to encourage participation.
   g. Meets annually with the MHSAA Executive Director and attends MHSAA Legislative Board sessions.
   h. Attends MMEA Board meetings.

2. President Elect:
   a. Organizes and directs Choral Art Festival.
   b. Attends all business meetings.
   c. Presides in the absence of the President if necessary.
   d. Organizes and directs one State Performance Assessment site, delegating duties to District Chairs.
   e. Attends the District Chairman’s Workshop in the fall.
   f. Attends the President’s annual meeting with the MHSAA Executive Director.
   g. Attends MMEA Board meetings.
   h. Prepares to take over as President.
3. **Past President:**
   a. Attends all business meetings.
   b. Presides in the absence of the President if necessary.
   c. Serve as a consultant and assistant for the rest of the Executive Committee.

4. **Secretary:**
   a. Attends all business meetings and takes minutes.
   b. Types and compiles minutes for future reference.
   c. Sends out meeting notices when necessary.
   d. Organizes and directs one State Performance Assessment site, delegating duties to District Chairs.
   e. Attends and assists with Choral Art Festival.
   f. Prepares to take over as President-Elect.

**MHSAA STATE PERFORMANCE ASSESSMENT SITE COORDINATOR DUTIES**

1. Maintain a repertoire sheet for each performing group at SPA for verification of the following: Music selections performed are from Prescribed Lists. No duplication of music occurs in consecutive years for each group.
2. Each SPA location will use the same sight-reading selections. The music will be mailed to MHSAA in a sealed box and delivered to the sight-reading judge at each site. The seal will only be broken by the sight-reading judge on site. No packets will be given out to SPA site coordinators or others. Materials will be repacked and sealed by the judge and returned to MHSAA.
3. If there is a need for disqualification, the State Officer in charge of each site will discuss the infraction and potential penalty with District Chairs assigned to the site to make a decision. The State Officer will then be in charge of enforcing the penalty.
4. Conduct: The choral director and principal of each participating school in SPA shall be held responsible for the proper conduct of their students. The State Officer and assigned District Chairs for each region are authorized to disqualify and dismiss students or groups whose conduct is flagrantly uncooperative. Failure to comply with all of the above will be referred to the Executive Director, MHSAA.

**BUSINESS MEETINGS**

1. Attendance at business meetings is part of each director’s professional responsibilities.
2. There are 3 official business meetings throughout the year.
   **Official**
   a. August at MHSAA
   b. January at MHSAA
   c. MMEA/ACDA State Conference
3. Notices of the official meetings are posted on the MHSAA website for the August and January meetings.
4. Voting:
   a. Schools or directors who may vote: For any decisions concerning MHSAA events, every member school in good standing may vote.
   b. Officer elections require only one vote. All other motions made must receive a majority positive vote at two business meetings before they are in effect.
5. Business meeting matters are as follows:
   a. Discussion of old and new ideas, procedures, needs, regulations, etc.
   b. Making of decisions
   c. Make and vote on motions
   d. Formation of Committees
   e. Election of officers
   f. Clarification and update of MHSAA information
   g. Building professional camaraderie and relationships that will enhance choral music in MS.
DISTRICT CHAIRMAN

General Comments

● Choral directors in each of the 8 districts elect a Chairman. This Chairman answers directly to the MMEA Senior High Division President. The District Chair(s) shall be elected by official ballot every other year at State Performance Assessment (SPA). Nominations shall be gathered through email communication among all district choral directors. The elected Chair(s) name should be included in each District Chairman’s Report.

● Additional District officers are elected at the discretion of the District.

● Districts can choose what events they will sponsor.

District Chairman Responsibilities

1. Attend District Chairman’s Workshop in the fall or have a representative there.
2. Attend all MMEA business meetings or send a knowledgeable colleague to represent you.
3. Relay all information to the directors in your district who are registered with MHSAA (not just the Adjudication Festival information).
4. Stay in touch with all directors in your district and state officers, even if they do not participate in festivals, including forwarding information to all directors in your district as requested by MHSAA and the state officers. All communications must be CC’d (carbon copied) to the four state officers: Past President, President, President-Elect, and Secretary.
5. Know and enforce all MHSAA and MMEA Senior High Division regulations.
6. Organize the election of successor, including requesting nominations via email from all district directors, providing notice of the accepted nominations a month prior to the election at the upcoming local State Performance Assessment, and preparing paper ballots to be available for voting at the event.
7. Assist State High School Division Officers with the running of his/her assigned SPA. At the discretion of the SPA Site Coordinator, tasks may include the following:
   a. Selection of a date, time and place.
   b. Securing of adjudicators, and when necessary, mass choir clinician and accompanist.
   c. Organization of registration, schedule performing groups (including sight reading), and collect fees with the approval of the District Executive Committee, MHSAA. All expenditures and monies for District must be reported to the District Executive Committee.
   d. Sending of final reports to MHSAA and the MMEA Senior High Division President immediately after the Festival (by the deadline stated in the calendar).
   e. Working within the framework of the SPA budget as approved by MHSAA.
8. Maintain accurate records of any district-wide meetings and events.
9. Meet with the successor to explain operations, turn over all records and reports, and train successor.
10. Enforce all rules included in the Choral Information Manual.
MHSAA ADJUDICATION
General Information
1. As of the 2017-2018 school year, DISTRICT FESTIVALS WERE DISSOLVED. MHSAA/MMEA has adopted the State Performance Assessment (SPA) and only requires each school to attend ONE adjudication. There will be a site in the Northern, Central, and Southern regions of the state. MMEA is responsible for Choral Art Festival and will continue offering the Choral Art Festival as an alternative to the SPA for the choice of ratings or comments only.
2. There is NO PREREQUISITE for participation in the SPA.
3. A director does not have to be a member of MMEA to participate in SPA or Choral Art Festival. His school, however, must be a member of MHSAA and the director must be registered with MHSAA (see Form 1).
4. Registration forms with payment by check or purchase order are due no later than the Winter Meeting on January 18, 2020. Incomplete forms or forms without payment will not be accepted nor scheduled. Refunds will not be given for absent students. Payment is expected to be made at the event prior to performance for any additional students not included in the original state performance registration.
5. Since participation in SPA is for RATINGS ONLY, the only option for a performance group wishing for “Comments Only” is to participate in the Choral Art Festival.
6. Sight reading adjudication is required of all students from each participating school in the SPA. It is, however, optional for Choral Art Festival.
7. Ensembles may not be conducted in any way.
8. All groups perform from memory.
9. Plaques and trophies are awarded to superior-rated choirs and ensembles. Please note that MHSAA/MMEA has adopted a new policy for plaques for SPA that will only allow two per school (one for choirs and one for ensembles). The new plaques, available in future years, will be fitted with a larger engraving plate that will allow each Superior rated choir and ensemble to be listed and include any sight reading achievement.
10. Males with unchanged voices may sing in SSA choirs.
11. Females may never sing tenor or bass except in the sight-reading room to balance the parts.
12. Time allotted for performance includes entrance and exit on the stage.
13. Choirs have a designated warm-up room. There is no warm-up room for ensembles.
14. If a school has a need to attend a different region’s SPA than the one it is assigned; this choice MUST be indicated on Form 1 when registering with MHSAA in the fall. Failure to do so will result in that school having no alternative location.
15. All stage performances will be recorded, and each school will receive a recording of their groups. The assessment data fee of $40 will cover these recordings regardless of the number of groups.

Groups You May Enter
All members of any choral group of MHSAA schools are eligible to enter the SPA upon meeting MHSAA eligibility requirements. Only students from choral classes recognized by the school authorities will be allowed to participate in festivals. Members of small ensembles must be members of the school choirs.
1. All choirs must sing 2 selections.
   a. SATB choirs are mixed with no girls singing the “T” or ‘B” part. SATB choirs may sing from the SATB lists.
   b. SAB choirs are mixed with no girls singing the “B” part. An SAB permission form is not required.
c. SSA choirs are all female with the exception of unchanged male voices. SSA choirs may sing from the SSA or Sextet lists.
d. TTBB choirs are all male and may sing from the TTBB or Quartet lists.

2. All ensembles must sing two selections. Ensembles of any type must perform 1 piece from the Mississippi, Texas, or Florida prescribed music lists. They may sing from the Madrigal list.
   a. Suggested ensembles include but are not limited to:
      - Duets, trios, sextets, etc.
      - Traditional quartets: 1 voice per part, 4-part music, 4 singers.
      - Non-traditional quartets: multiple voices on 1 part, 2 or 3-part music, 4 singers.
      - Traditional sextets: no fewer than 3-part music, 6 singers.
      - Non-traditional sextets: 2-part music, 6 singers.
      - Traditional octet: no fewer than 4 parts, 8 singers.
      - Non-traditional octet: 3-parts or fewer, 8 singers.
      - Mixed Ensemble: any mix of SATB literature, no more than 20 singers.
      - Treble Ensemble: any mix of SSAA literature, no more than 20 singers.
      - TB Ensemble: any mix of TTBB literature, no more than 20 singers.
   b. Ensembles with numerical references in their name (trio, quartet, sextet, etc.) shall not include more singers than the name implies. (Example: Quartets cannot have five singers). Ensembles must be student-led. Directors shall not conduct ensembles in any way.

3. More information:
   a. A school may enter more than one TTBB, SSA and/or SATB choir at SPA with no duplication of personnel (i.e., Freshmen Chorus, Intermediate Chorus, etc.).
   b. A school may enter multiple ensembles at SPA. Individual students may not participate in more than three ensembles.
   c. If, for some reason, scheduling time restraints will not allow for multiple ensembles of the same voicing, you will be contacted as soon as possible by the High School Division Officer in charge of your SPA to discuss a solution.

List of Adjudication Music
All choirs and ensembles adjudicated at SPA shall be required to sing 2 selections, one of which must come from one of the prescribed lists.

1. The Mississippi Prescribed Music List (MPL) is a compiled official list of music to be used for SPA. The Texas (TPL) and Florida Prescribed (FPL) Lists have been approved as well. One of the two selections performed must come from these lists, and the 2nd selection, considered “Directors Choice,” may or may not come from these lists.
   a. The MPL may be accessed on the website at msmea.org.
   b. The Florida Prescribed List may be accessed at www.fva.net.
   c. The Texas Prescribed List may be accessed at http://www.uil.utexas.edu/music/pml.html
2. Classifications set by MHSAA concerning school enrollment are a guideline for scheduling at State Performance Assessment. Other classifications used at other choral events may be different.
3. Revisions to the MPL are made every 3 years. Submit music for consideration for addition or deletion by sending a copy to the State High School Division President. A committee makes the final decisions.
4. Directors can request a song to be approved by the State High School Division President (Form 2).
**Adjudication Music Requirements**

1. All choirs (SATB, SAB, SSA, TTBB) must sing two selections. One must come from the MPL, TPL, or FPL and the other is “Director’s Choice,” meaning it does not have to come from any list. Directors are advised, however, to use discretion in choosing the 2nd piece. Certain kinds of songs, such as “pop music,” Broadway and Patriotic music are not appropriate and should be avoided for use in an adjudication festival. Judges will grade and comment accordingly. For helpful lists of graded literature, see the Florida Vocal Association’s prescribed lists at [www.fva.nte/mpa/music-list/](http://www.fva.nte/mpa/music-list/), or the University Interscholastic League (Texas) at [www.utexas.edu/UIL/pml/browse](http://www.utexas.edu/UIL/pml/browse).

2. Works with more than one movement are considered:
   a. 1 movement is considered to be 1 adjudication piece.
   b. 2 movements are considered to be 1 adjudication piece, not 2.
   c. 3 movements are considered to be 2 adjudication pieces, not 3.

3. No school is allowed to perform the same piece of music with two different groups. For example, your sextet and your SSA choir cannot sing “Charlottetown” during the same SPA.

4. No school is allowed to perform the same selection 2 years in a row with groups having the same voicing. For example, if a sextet sings “Charlottetown” this year, then the SSA choir may not perform it next year.

5. Photocopied music is illegal, unless a letter accompanies it from the publisher or supplier granting permission to copy and stating that the appropriate fees have been paid.

**GENERAL INFORMATION FOR HIGH SCHOOL CHORAL SIGHTREADING ADJUDICATION**

1. Requirement: All schools entering a concert choir (SATB, SAB, SSA, SSAA, TTB, TTBB) in performance adjudication at SPA shall be adjudicated in sight reading.

2. Participation: All members of a concert choir participating in performance adjudication are required to perform in the sight-reading adjudication for that group.

3. Judging: Each choir will be assessed using the sight-reading adjudication rubric. The rubric is Form 16 and each director is responsible for being familiar with the criteria on which their group will be assessed. All SPA shall use the same sight-reading adjudication form. There will only be one sight-reading judge at each SPA location.

4. Selections: The same sight-reading selections shall be used at each festival location. The music shall be mailed to each Site Coordinator (High School Division Officers) in a sealed box. If the seal is broken by someone other than the sight-reading judge, the State Officer’s school will be disqualified.

5. Level/Voicing Selection: Directors will have the opportunity to select the sight-reading level and voicing that their singers will read for the festival. The composition guidelines for each level are provided in the sight-reading guidelines chart. Directors are strongly encouraged to use this chart to prepare their students for the possible musical options within a given level. A single school may not have multiple choirs of the same voicing read the same sight-singing level or voicing. For example, if a school is entering an advanced women’s choir and an intermediate women’s choir, these groups may not separately sing the same level/voicing. A choir director can choose any level of sight-reading for their choir program. The level is not connected with the repertoire on the stage. There are no limits to the number of years a director chooses to do a level. Directors know the ability of their choir and will make the best decision for their group.
Sweepstakes Award: A choir will earn SWEEPSTAKES if they earn Superiors from all three judges on stage in the concert contest in SPA and a Superior in sight reading at the SAME LEVEL VOICING of the largest voicing of their repertoire in SPA for LEVEL III or HIGHER. For example, an SATB choir must sight read SATB (Level 3 or higher) and a SAB choir must sight read SAB (Level 3 or higher). For example, a treble choir that sings one SA song and one SSAA song must sight read SSA (Level 3 or higher).

PROCEDURES FOR HIGH SCHOOL CHORAL SIGHT-READING ADJUDICATION

1. Setup: The ensemble will enter the room quietly. The director shall arrange students with the least amount of confusion as possible. The director will verify, with the judge, the level and voicing requested upon registration and the judge will pass out the appropriate selection. Each student should receive a copy along with the director and accompanist. Each school shall provide its own accompanist. Students shall keep the music down to their side until instructed to look at the selection. The tonic may be established by chord or scale, sung or not, before the Rhythmic Study Period and again before the 1st and 2nd melodic reading.

2. Rhythmic Study Period. The rhythmic study period shall last no longer than ninety (90) seconds. At any time during the study period, the director may instruct the group in doing any of the following preparation activities:
   a. Point out potential problem areas and discuss various aspects of the exercise including time signature, note values, etc. Adjudicate the exercise and ask and answer questions.
   b. At no point in time during the study period shall anyone in the room vocally produce or clap/tap the rhythms.

3. Rhythmic Reading: At the conclusion of the rhythmic study period, no further musical instruction of any kind is permitted by the director, other than the use of verbal counting to initiate the reading. The exercise will then be read using the group’s preferred method of rhythm counting. Please note that the system a choir uses for the rhythmic component must produce a vocal sound, so that sustained notes can be heard. The director may keep a steady beat throughout the reading.

4. First Melodic Study Period: The first study period shall last no longer than four (4) minutes. At any time during the study period, the tonic chord may be played once in broken chord style. The students or director may not reproduce it. The director may instruct the group in doing any of the following preparation activities:
   a. Point out potential problem areas and discuss various aspects of the music including key and time signatures, rhythms, intervals, or any other markings in the music;
   b. Chant, clap, or tap rhythms; c) speak solfege/numbers in rhythm; and d) ask and answer questions. At no point in time during the study period shall anyone in the room vocally produce a pitch. Neither shall anyone play a pitch other than the tonic chord.

5. First Melodic Reading: The tonic may be established by chord or scale, sung or not, before the Rhythmic Study Period and again before the 1st and 2nd melodic reading. At the completion of the first instruction period, choral groups will be given the tonic chord, in broken chord style. At that time, the director may lead students through a key orientation which may include singing the scale and the IIV-V7-I chord progression either blocked or arpeggiated, without accompaniment, utilizing their preferred method of sight reading (solfege, numbers, neutral syllables, etc.). The accompanist will then give the starting pitches, which each section may sing, again utilizing their preferred method. The director may sing the starting pitch with each section. After the choir has sung its starting pitches, the director, other than the
use of verbal counting to initiate the reading, permits no further warm-up or musical instruction of any kind. The selection will then be sung with piano accompaniment and using the group’s preferred method of sight-reading. The director may choose to read the piece in the printed key or any other key suitable for the group. Furthermore, the director may keep a steady beat throughout the reading.

6. Second Melodic Study Period: The second study period shall last no longer than (2) minutes. During the study period, the director may instruct the group in doing any of the following correction activities:
   a. Point out problem areas and discuss various aspects of the music including key and time signatures, rhythms, intervals, or any other markings in the music;
   b. Chant, clap, or tap rhythms; c) speak solfege/numbers in rhythm; and d) ask and answer questions. At no point in time during the study period shall anyone in the room vocally produce a pitch. Neither shall anyone play a pitch other than the tonic chord.

7. Second Melodic Reading: The tonic may be established by chord or scale, sung or not, before the Rhythmic Study Period and again before the 1st and 2nd melodic reading. The procedures in (4) will apply, omitting the key orientation exercise. The selection will then be sung a cappella. All groups may continue to use their preferred method of sight-reading.

8. Disqualification: A choral group whose director breaks any of the previous stated guidelines or makes an obvious contribution to the performance by either singing with or speaking to the students or making other audible contributions while they are performing will be disqualified. An obvious attempt by a director to be disqualified may result in a rating—the judge’s decision of what is obvious is final.

9. Exiting: Students will pass the music to a location designated by the judge. The judge will then collect all distributed copies of the music. After all music is collected, the judge will dismiss the group to exit the room quietly and in an orderly fashion.

FORMS AND FEES

1. SPA fees are set by MHSAA. Fees for Choral Art Festival are set by MMEA.
2. State Performance Assessment fee is $5.00 per student per adjudication. A choir member who also performs with the sextet will pay a total of $10.00, etc.
3. Registration forms (Form 8) are sent to the High School Division President and a copy of the form and check/purchase order are sent to MHSAA for SPA. Registration forms for Choral Art Festival are sent the High School Division President-Elect.
4. Contest Procedures:
   a. Each group will report to the designated area at least one-half hour prior to the assigned performance time.
5. No one will be permitted to enter or leave the adjudication area while a performance is in progress.
6. Conduct: The choral director and principal of each school in State Festival shall be held responsible for the proper conduct of all persons representing their school.
7. The Site Coordinator (High School Division Officer), in coordination with the assigned District Chairs, are authorized to disqualify and dismiss students, groups and directors whose conduct is flagrantly uncooperative.
8. Failure to comply with all the above will be referred to the Executive Director of MHSAA.
9. Children under the age of 6 will not be allowed in the adjudication area. Please advise parents.
CONTEST RATINGS
Adjudication of small ensembles and choirs will be on a performance basis with ratings of Superior, Excellent, Good and Fair. Plus and minus signs will not be used.
1. I = Superior, II = Excellent, III = Good, IV = Fair
2. Each judge gives your group a rating, after which the assigned tabulator assigns the appropriate composite score based on those (3) ratings. See the chart below for possible composite scores.
3. In sight reading you receive a single rating because there is only one judge

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<thead>
<tr>
<th>Composite Rating</th>
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<td>II II IV</td>
<td>IV IV IV</td>
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MHSAA/MMEA CHORAL ART FESTIVAL (CAF)
● The MMEA Senior High President-Elect serves as the CAF coordinator.
● The purpose of CAF is to provide a positive, non-threatening festival experience for new or developing choral programs or for programs with new or developing choral directors, to prepare those programs and directors for future participation in the High School SPA.
● Participation is by approval only through submission of “Form 8,” the “Choral Art Festival Approval Form.” Application is open to all choirs and ensembles (based on specifications listed on “Form 8”), with first preference given to choirs. Participating groups generally are not allowed to participate in CAF for more than 3 years.
● Participation in CAF will serve in lieu of participation in the High School SPA. Individual choirs and ensembles may NOT perform at both the Choral Art Festival AND State Performance Assessment. However, participation in at least one of the two events, either CAF or SPA, is mandatory for MHSAA member high schools who teach choral music. Schools wishing to request special exemption from this mandatory performance expectation must submit a detailed letter to MHSAA on official school letterhead, with both the signature of the school’s principal and the signature of the school’s choral director. This exemption request letter must be submitted by September 16 of the current academic year along with the choral director’s Form 1 registration.
● The Choral Art Festival is a joint event sponsored by MHSAA for 7-12 graders and by MMEA for 6th graders. Because MHSAA only sponsors and insures 7th & 8th grade students, no 6th graders are allowed to perform with 7th & 8th graders. 6th grade choirs must perform separately. Checks for 7th-12th grade payments must be made payable to MHSAA; checks for 6th graders must be made payable to MMEA.
● The CAF fee is set by MMEA and is $5.00 per student, per performance. (Example: The fee for a choir member who also performs with one ensemble would be a total of $10.00 for that student, etc. (See “Form 9”)
CAF Procedures and Offerings

• Participating choirs or ensembles will sing two prepared selections chosen by the group’s director. Judge/clinician packets must be provided in the same manner as the High School SPA. Three original copies of each music selection must be included, with measures numbered on each. Requests to use any photocopied music must be submitted with the “Form 9” Registration with an accompanying permission letter from the respective publisher or composer.

• Each performing group is expected to provide their own piano accompanist if needed. If a substitute accompanist is needed for any reason, please contact the CAF coordinator as soon as possible before the event.

• Directors may indicate for their groups to be provided either with numeric ratings of their group’s stage performance, or they may choose to receive “Comments Only”.

• Regardless of choosing ratings or comments only, each participating group will receive a 10-20 minute “on-stage clinic” provided by one of the CAF’s official judges/clinicians immediately following their stage performance. Comments and instruction will be constructive and student-centered.

• Two or three qualified choral specialists will rate and/or critique each group’s performance based on the director’s choosing.

• All performing groups are encouraged to attend other groups’ performances and quietly observe the clinician’s work throughout the day.

• A new and enhanced “Sight-reading” component has been added to the CAF. All performing groups will participate in a highly beneficial sight-reading session. However, directors may choose to sight read for numeric ratings OR to receive an instructional “comments only masterclass.” For groups who opt for the “comments only masterclass,” the clinician will spend the allotted time working with the students and teaching effective sight-reading practices and techniques to help the groups better understand the expectations of the High School SPA Adjudication process. The overall goal of the sight-reading clinician will be to build the students’ confidence and set each group on a path to successful music reading and development.
MENTOR PROGRAM
● The main purpose is for experienced directors to assist and support less experienced directors.
● The process for obtaining a mentor for the year is to submit name, school, address and all other information necessary to the mentor supervisor. The fall meeting is an excellent opportunity. The mentor supervisor will match the teacher with a veteran teacher and inform the teacher who the mentor will be.
● After reading the Choral Information Manual, the less experienced director should make a list of questions and call your mentor for answers.
● Mentor Supervisor Responsibilities:
  1. Compile lists of existing choral programs that are not currently active in the state music structure.
  2. Contact those directors to inquire of their interests in having a mentor assigned to them.
  3. Send correspondence to all active directors to inquire of their interest in serving as a mentor.
  4. Organize teachers volunteering to serve as mentors.
  5. Meet with the mentors at the fall meeting to explain their role.
  6. Match teachers to mentors at the fall planning meeting.
  7. Contact all mentors on a monthly basis for a progress report.
  8. Meet again with mentors at the January business meeting for progress reports and discussion of the system itself.
  9. Compile a resource list of choral directors willing to work with choirs.

Mentor Supervisor:
Robert Sims
238 Lisa Circle
Madison, MS 39110
C 601.209.0588 (calls only preferred)
Email: rsims1358@yahoo.com

Mentor Teacher Responsibilities
1. Attend the fall planning meeting for teacher assignments.
2. After being assigned a teacher, the mentor shall:
   a. Contact the teacher right away and let him know, as a fellow professional, help will be given any way possible.
   b. Try to set up a time to listen to the choir or work with the choir
   c. Make sure the teacher understands all handbook information.
   d. Explain competition procedures to teacher.
   e. Call the teacher before deadlines.
   f. Explain Honor Choir procedures to teacher.
   g. Explain competition procedures to teacher.
   h. Explain sight-reading procedures and suggest beginning texts.
   i. Offer your opinions but encourage teacher to go with his own instincts.
   j. Telephone teacher often, especially before deadlines.
   k. Find out as much as possible about teacher’s situation so you can make wise suggestions.
   l. Avoid discussing teacher’s problems with other choral directors.
   m. Suggest appropriate literature for choral performance and offer the most beneficial procedures for festival preparation. Encourage membership in professional organizations. Offer sight reading suggestions and any other information you feel helpful.
   n. Provide a resource list of college choral directors, retired directors, etc. available to work the participating teacher’s choir.
MMEA MISSISSIPPI LAKESHORE CHORAL MUSIC CAMP
1. Choral Camp is a 5-day experience for students and teachers interested in choral music.
2. **The camp is currently scheduled for June 22-26, 2020; however, the location and dates are subject to change.**
3. MHSAA and MMEA Elementary, Junior High, and Senior High Choral Divisions sponsor this event.
4. The organizers are the Choral Camp Director(s).
5. Middle school and senior high choirs rehearse all week and perform a concert with a prominent director.
6. Teacher sessions feature nationally known master musicians and much more.
7. Students must have completed grades 5-8 to participate in the Middle School Choir and completed grades 9-12 to participate in the High School Choir.
8. Extra recreational activities will be available.
9. Teacher education sessions, business meetings, and music display room for perusal of octavos and plenty of time to swap ideas and share methods are available.
10. Camp information and promotional materials are available online at [msmea.org](http://msmea.org) and/or [lakeshorechoralcamp.org](http://lakeshorechoralcamp.org). For advance information, contact the Camp Director.
11. Information and registration is available on the camp website at [msmea.org](http://msmea.org) and/or [lakeshorechoralcamp.org](http://lakeshorechoralcamp.org).

Choral Camp Director
- The camp director position is a salaried position with a renewable term.
- The camp director has the authority to assign any other duties as deemed necessary.
- During the last year of service, the upcoming director will shadow the current director to train.
- The camp director will:
  1. Prepare advertising and promotional materials, including camp poster, website, and shirts.
  2. Secure the facility.
  3. Obtain clinicians for middle school and high school choirs.
  4. Obtain accompanist for middle school and high school choirs.
  5. Order music.
  6. Be in attendance at camp beginning the day prior to students coming and staying the entire week. This includes set-up, cleanup and all planned activities.
  7. Secure the teacher clinician.
  8. Secure the information for CEU credits.
  9. Arrange for music packs for sessions.
  10. Arrange for perusal library
  11. Prepare concert facilities and make arrangements for pianos.
  12. Arrange for all equipment needed for sessions.
  13. Arrange the bus schedule when applicable.
  14. Secure risers, stands, etc.
  15. Plan meals.
  16. Plan breakfast items.
  17. Prepare concert program.
  19. Secure Recreation Director(s)/Head Counselor(s).
  20. Prepare and present a financial report and proposed annual budget each year to state board.
TRI-M MUSIC HONOR SOCIETY

General Information
1. Tri-M is a music honor society sponsored by NAfME and recognizes junior and senior high school students for their musical achievement. It was founded in 1952 and now has 2500 chapters in the U.S and Canada.

2. Membership requirements include:
   a. Membership in chorus or band.
   b. Scholarship and achievement in music and other academic subjects
   c. Good character and attitude.
   d. Service to school and community.
   e. Performance (solo, duet or ensemble) or oral presentation about music.
MSACDA OPPORTUNITIES
Visit www.msacda.org for detailed information.

Mississippi ACDA SATB and SSAA All State Honor Choir Information and Audition Process

General Information
1. Mississippi All State Honor Choir is an enriching choral experience for outstanding high school age vocal students in our state.
2. Rehearsals and concerts take place in conjunction with the annual MMEA/ACDA State Conference each year.
3. Approximately 25-30 students in each voice part are selected through audition to work with a nationally recognized conductor.
4. Directors of auditioning students must be a member of ACDA.
5. Students auditioning should be outstanding musicians in every aspect.

Specific Information
1. Auditions will take place at a location in the north, central and south parts of the state. Sites and dates may be found on the registration form.
2. Complete repertoire will be posted on www.msacda.org and/or emailed to directors.
3. Directors and students may attend any one of the audition sites to accommodate conflicts in schedules.
4. Information concerning fees, audition sites and dates, repertoire is available at the choral directors fall meeting, in the fall edition of the Choral Advocate and on the Mississippi ACDA All State website. www.msacda.org
2. Deadline for registering for auditions is November 1.
3. The audition process will be posted online at msacda.org.
4. For advance information contact: www.msacda.org

ALL-STATE SHOW CHOIR

General Information
1. ACDA All State Show Choir is an enriching SATB experience for talented high school show choir students of Mississippi.
2. Rehearsals and concerts take place in conjunction with the annual State Convention.
3. 25-30 students in each voice part are chosen by audition to rehearse and perform a concert with a nationally recognized show choir specialist.
4. Directors must be a member of ACDA to audition students for this group.
5. Directors should audition the most outstanding and best-prepared students.

Specific Information: Visit www.msacda.org for more information.

Audition and Selection Process
1. Students learn the same several selections statewide.
2. Students audition in quartets with one on each voice part for vocal ability and choreography. The choreography is learned at an on-the-spot learning period with a teacher demonstrating a 16-count new routine.
3. Flexibility, coordination and sequential memory are judged in this phase of the audition.
4. Students audition with audio cassette-taped accompaniment.
SOLO AND ENSEMBLE FESTIVAL
The solo and ensemble festival provides an opportunity for students to grow musically, prepare solos for competitions, regional and national honor choir auditions and college auditions as well as giving many students the invaluable experience of ensemble singing. Students may sing for rating or comments only in a very positive atmosphere. Students of current ACDA members may participate.

For categories and details, go to http://www.msacda.org; click on Solo and Ensemble Festival; click on registration. For further information, contact Jennifer Davis at jdavis@starkvillesd.com.

MMEA/ACDA STATE CONVENTION
General Information
1. MMEA/ACDA State Convention is a 2-½ day annual event co-sponsored by the executive boards and membership of MMEA and ACDA.
2. Features include:
3. Exhibits from several companies
4. Performances, luncheons, general sessions, workshops, and meetings by divisions take place.
5. Concert performances by the following honor groups:
   a. ACDA SATB High School Honor Choir
   b. ACDA SSAA High School Honor Choir
   c. ACDA SATB High School Show Choir
   d. MMEA SATB Junior High Honor Choir
   e. MMEA Junior High SSA Choir
   f. MMEA Elementary Honor Choir
6. You are provided the opportunity to study with and/or observe nationally prominent musicians as they conduct workshops and rehearsals.
7. MMEA and MSACDA organizations are envied nationwide because of their ability to work together. A combined convention is not the norm nationally.
8. The 2020 convention is scheduled for March 26-28, 2020, to be held in Hattiesburg at USM.

Procedure for Securing a Performance Slot
1. Secure a form from www.msacda.org
2. This form must be accompanied by a high-quality recording (compact disc or cassette tape and/or video tape in the case of a show choir).
3. The recording must have two selections; one selection from the previous school year and one selection from the current school year.
4. Directors must have conducted the ensemble for at least 2 full years and must be a member of ACDA or MMEA.
5. Performing groups cannot be programmed if featured at the previous year’s convention.
6. Submit the recording with a planned program of performance.
7. Application deadline – during the month of May in the year prior to each State Conference

Submit to:
MS ACDA PRESIDENT
Dr. Gregory Fuller
University of Southern Mississippi
118 College Drive #5081
Hattiesburg, MS 39406
Email: gregory.fuller@usm.edu
MORE STATEWIDE OPPORTUNITIES:

DELTA STATE UNIVERSITY HIGH SCHOOL HONOR CHOIR

General Information
1. DSU Honor Choir is an enriching SATB choral experience for outstanding high school vocal students of Mississippi, sponsored by Delta State University.
2. It is an annual event in February on the DSU campus in Cleveland.
3. Approximately 25-30 students in each voice part are chosen by audition to rehearse and perform a concert with a nationally recognized conductor.
4. Directors should audition their most outstanding and best-prepared students.

Specific Information
1. A brochure containing information on fees, audition sites, audition music, etc. is mailed in early fall to all high schools.
2. Auditions are usually in November. For advance information contact:
   **Department of Choral Activities**
   Delta State University
   DSU Box 3256
   Cleveland, MS 38733
   W 662.846.4115
   FAX 662.846.4605

3. The selection process is:
   a. Students learn the same 2 or 3 selections statewide.
   b. Students audition in quartets with one singer on each voice part, for members of the DSU music faculty.
   c. Students will be heard individually for tonal memory.
   d. Students are scored for tone, diction, pitch, phrasing, rhythm, preparation and tonal memory.

RIVERLAND CHORAL FESTIVAL
Adjudicated Choral Festival sponsored by Pearl Singers. Contact Angie Rawls at arawls@pearl.k12.ms.us.

MISSISSIPPI STATE UNIVERSITY CHORAL COLLOQUIUM
Directors bring their top singers to form an honor choir with an internationally known conductor.
Go to www.statesings.com for details. This is for middle school and high school students.

UNIVERSITY OF SOUTHERN MISSISSIPPI
SOUTHERN INVITATIONAL CHORAL CONFERENCE (SICC)
Directors bring their top singers to form an honor choir with an internationally known conductor.
Go to http://www.usm.edu/music/choirs for details.

UNIVERSITY OF MISSISSIPPI “OLE MISS” CHORAL FESTIVAL
Choirs can compete in the choral festival. Go to choral.olemiss.edu for details.

National Federation of State High School Associations Music Association
www.nfhs.org

**NEW National Standards for the Arts**
**What Students Should Know and Be Able to Do in the Arts**
See NEW standards at:
www.districtaccess.mde.k12.ms.us
TO: Choral Directors

FROM: Don Hinton, Executive Director

RE: Director Registration

THIS IS IMPORTANT

In order for the choral director to be registered with MHSAA, and so that plans can be made for District and State Choral Festival, please complete the information requested below. If this form is not returned by the deadline the choral director and school will not be registered in the MHSAA Choral Directory or be allowed to participate in Choral Festivals. This form should be in the office of Mississippi High School Activities Association by September 16.

1. Name of Choral Director ____________________________________________________

2. Name of School ___________________________________________________________________________________

3. Address of School ___________________________________________________________________________________

4. City __________________________ Zip __________________________

5. School Telephone of the Choral Director (   ) __________________________

6. Home Address of the Choral Director (optional) __________________________

7. City __________________________ Zip __________________________

8. Home Telephone of the Choral Director (   ) __________________________ Cell No: (   ) __________________________

9. Email Address __________________________ Fax # (   ) __________________________

10. Total Enrollment of School __________________________

11. Number of Students in Chorus: Girls ______ Boys _______ Total ______

12. Declare the State Performance Assessment site you will attend by circling your district number. Requests for site change or non-participation must be made to MHSAA in writing on school letterhead with principal’s signature and received by September 16, 2019. Once approved, the choral director is responsible for communicating the change to both site coordinators.

   CIRCLE ONE: I   II   III   IV   VI   VII   V   VIII
               |   ______ Northern Districts ______ |   ______ Central Districts ______ |   ______ Southern Districts ______ |

Please forward the above information by September 16 to:
Mississippi High School Activities Association, Inc.
P. O. Box 127
Clinton, MS 39060-0127
or FAX: 601.924.1725

_________________________________________  __________________________
Principal’s Signature                                      Choral Director’s Signature
(REQUIRED)

27
MHSAA HIGH SCHOOL CHORAL DIVISION
OFFICIAL REQUEST FOR MUSIC SUBSTITUTION
AT STATE PERFORMANCE ASSESSMENT

SCHOOL ____________________________________________________

DIRECTOR ______________________________________________________________________________________

CLASSIFICATION OF SCHOOL ________________________________________________________________

PERFORMING CHOIR/ENSEMBLE ________________________________________________________________

<table>
<thead>
<tr>
<th>Title of requested selection</th>
<th>Composer/Arranger</th>
<th>Voicing</th>
<th>Publisher</th>
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Please complete a separate form for each choir or ensemble requesting to perform a substitution of music. Check the Mississippi, Texas, and Florida Prescribed Lists for these selections before submitting this form!

Submit completed form to State High School Division President by **January 31**:

Amy Lee
Richland High School
Richland, MS 39218
C 601.934.4703
F 601.939.7631
amy.lee@rcsd.ms

_____________________________ APPLICATION APPROVED ______________________ APPLICATION DENIED

________________________________________ ______________________________
State Choral Chairman Date

Comments: _________________________________________________________________
**NORTHERN State Performance Assessment Registration**

Due to Site Coordinator by the Winter Meeting, January 18th with Check Payment or Purchase Order

School _________________________________ Classification (1A-6A) ______

Director ___________________ Cell Phone: __________ Email: __________

Approximate Travel from School to Festival (ONE WAY): Mileage ________ Travel Time __________

Preferred Date to Attend ___ Preferred Time of Day ___ Accompanist’s Name ____________________

Incomplete forms or forms without payment will NOT be accepted or scheduled.

<table>
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<tr>
<th>Type of Choir or Ensemble</th>
<th># in Group</th>
<th>SELECTION AND COMPOSER/ARRANGER TO BE PERFORMED (1 from Lists &amp; 1 Director’s Choice (DC) or 2 from Lists)</th>
<th>SELECT CHOOSE: MS TX FL DC</th>
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Total # of Participants

X $5.00 Fee per Participant Per Group

Total Cost for Participants

+ $40.00 Required Assessment Data Fee (Audio Recording)

Total Due Amount Due: Payable to MHSAA (Prior to Event)

**MS List:** https://msmea.org/high-school-division/  **TX List:** https://www.uiltexas.org/pml/  **FL List:** https://fva.net/mpa/music-list/

1. Make payments payable to MHSAA in the form of a CHECK or PURCHASE ORDER.
2. Email Form 3N to amy.lee@rcsd.ms
3. Mail both Form 3N and payment (postmarked by January 18th) to the Northern Site Coordinator: Amy Lee, 425 Country Hills Cove, Florence, MS 39073

__________________________  ____________________  _______________________________
Director’s Signature  Date  Principal’s Signature (REQUIRED)
**CENTRAL State Performance Assessment Registration**  
Due to Site Coordinator by the Winter Meeting, January 18th  
with Check Payment or Purchase Order

School ________________________________ Classification (1A-6A) ____________________

Director ____________________ Cell Phone: __________ Email: _______________________

Approximate Travel from School to Festival (ONE WAY): Mileage_________ Travel Time________

Preferred Date to Attend_____ Preferred Time of Day____ Accompanist’s Name________________________

*Incomplete forms or forms without payment will NOT be accepted or scheduled.*

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<th>Type of Choir or Ensemble</th>
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<th>SELECT CHOICE:</th>
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X $5.00 Fee per Participant Per Group

Total Cost for Participants

+ $40.00 Required Assessment Data Fee (Audio Recording)

**Total Due** Amount Due: Payable to MHSAA (Prior to Event)

---

**FOR MHSAA OFFICE ONLY**

CK# Date

PO# Date

From Amount

Date Deposited

---

**MS List:** https://msmea.org/high-school-division/  **TX List:** https://www.uiltexas.org/pml/  **FL List:** https://fva.net/mpa/music-list/

1. Make payments payable to MHSAA in the form of a CHECK or PURCHASE ORDER.
2. Email Form 3C to jhill@madison-schools.com
3. Mail both Form 3C and payment (postmarked by January 18th) to the Central Site Coordinator: Joel Hill, 105 Elm Court, Madison, MS 39110

__________________________   __________________   ____________________________________________
Director’s Signature        Date                Principal’s Signature (REQUIRED)
SOUTHERN State Performance Assessment Registration
Due to Site Coordinator by the Winter Meeting, January 18th
with Check Payment or Purchase Order

School ____________________________ Classification (1A-6A) ________________
Director ___________________________ Cell Phone: ______________ Email: __________________
Approximate Travel from School to Festival (ONE WAY): Mileage__________ Travel Time__________
Preferred Date to Attend____ Preferred Time of Day____ Accompanist’s Name____________________

Incomplete forms or forms without payment will NOT be accepted or scheduled.

<table>
<thead>
<tr>
<th>Type of Choir or Ensemble</th>
<th># in Group</th>
<th>SELECTION AND COMPOSER/ARRANGER TO BE PERFORMED (1 from Lists &amp; 1 Director’s Choice (DC) or 2 from Lists)</th>
<th>SELECT CHOICE:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>SELECT CHOICE:</td>
<td>MS</td>
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<tr>
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<td></td>
<td>1.</td>
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<td>1.</td>
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<td></td>
<td></td>
<td>2.</td>
<td></td>
</tr>
</tbody>
</table>

Total # of Participants
X $5.00 Fee per Participant Per Group
Total Cost for Participants
+$40.00 Required Assessment Data Fee (Audio Recording)

Total Due

FOR MHSA A OFFICE ONLY
CK# Date
PO# Date
From
Amount
Date Deposited

Amount Due: Payable to MHSA A (Prior to Event)


1. Make payments payable to MHSA A in the form of a CHECK or PURCHASE ORDER.
2. Email Form 3S to jsmith@stoneschools.org
3. Mail both Form 3S and payment (postmarked by January 18th) to the Southern Site Coordinator: Jana Smith, 1268 McGregor Dr, Wiggins, MS 39577
**Adjudication Rating Sheet**

<table>
<thead>
<tr>
<th>POINTS OF ADJUDICATION</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCURACY (correct notes &amp; rhythm)</td>
<td></td>
</tr>
<tr>
<td>TONE (characteristic timbre for each section, beauty, vitality, warmth)</td>
<td></td>
</tr>
<tr>
<td>INTONATION (vertical &amp; horizontal)</td>
<td></td>
</tr>
<tr>
<td>DICTION (purity of vowels, clarity of consonants)</td>
<td></td>
</tr>
<tr>
<td>BALANCE (between sections)</td>
<td></td>
</tr>
<tr>
<td>BLEND (within sections)</td>
<td></td>
</tr>
<tr>
<td>TECHNIQUE (breathing, attacks, releases)</td>
<td></td>
</tr>
<tr>
<td>SELECTIONS (appropriate level of challenge)</td>
<td></td>
</tr>
<tr>
<td>INTERPRETATION (historical style, mood, dynamics, phrasing, tempo)</td>
<td></td>
</tr>
<tr>
<td>OTHER FACTORS (posture, stage presence, overall appearance, facial expression, attentiveness, general effect)</td>
<td></td>
</tr>
</tbody>
</table>

Date ___________________________  Adjudicator’s Signature ___________________________
### MISSISSIPPI STATE PERFORMANCE ASSESSMENT
#### SIGHT READING ADJUDICATION RUBRIC

**Name of Ensemble**

**Number of Singers**

**Voicing:**

<table>
<thead>
<tr>
<th>RHYTHMIC COMPONENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-11</td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>I</td>
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<tr>
<td></td>
</tr>
<tr>
<td>II</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MELODIC COMPONENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-14</td>
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<tr>
<td>---</td>
</tr>
<tr>
<td>I</td>
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<tr>
<td></td>
</tr>
<tr>
<td>II</td>
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<tr>
<td></td>
</tr>
<tr>
<td>III</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ENSEMBLE PREPARATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
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<tr>
<td>---</td>
</tr>
<tr>
<td>I</td>
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<tr>
<td></td>
</tr>
<tr>
<td>II</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL SCORE</th>
<th>RATING</th>
</tr>
</thead>
<tbody>
<tr>
<td>61 or below</td>
<td>IV = FAIR</td>
</tr>
<tr>
<td>65-74</td>
<td>III = GOOD</td>
</tr>
<tr>
<td>75-84</td>
<td>II = EXCELLENT</td>
</tr>
<tr>
<td>85-100</td>
<td>I = SUPERIOR</td>
</tr>
</tbody>
</table>

**Comments**

**Judge’s Signature**

**Date**
STATE PERFORMANCE ASSESSMENT – SITE OFFICER’S REPORT

Performing Group: SATB Choir, SAB Choir, SSA Choir, TTB Choir, Mixed Ensemble, Male Quartet, Sextet, Madrigals, (SATB, SSA), Freshman Mixed Ensemble, Freshman Sextet, or Sight Reading ONLY.

Note: Report needs to list Superior Sight Reading Choirs with the level and voicing performed at District.

List Only Those Rated Superior

<table>
<thead>
<tr>
<th>School – with distance to SITE</th>
<th>School Classification</th>
<th>Performing Group</th>
<th>S R Voicing</th>
<th>S R Level</th>
<th>Number in Group</th>
<th>Sweepstakes YES or NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example – Warren Central High School – 47 miles</td>
<td>6A</td>
<td>SATB Choir</td>
<td>SAB</td>
<td>6</td>
<td>45</td>
<td>YES</td>
</tr>
</tbody>
</table>

Fax, mail or email this report within two weeks following the festival. Must be submitted by March 31, 2020.

MHSAA  
P. O. Box 127  
Clinton, MS  39060  
FAX 601.924.1725  

AND to:  
Amy Lee  
Richland High School  
Richland, MS 39218  
C 601.934.4703  
F 601.939.7631  
amy.lee@rcsd.ms

Chairperson’s Signature ____________________  Date __________
Please complete the following form or use the email address below if you are interested in having a mentor assigned to you, or if you are interested in becoming a member of the mentor team. Include all of the information requested in your email.

Return form to:

Robert Sims, Mentor Supervisor
238 Lisa Circle
Madison, MS 39110
C 601.209.0588
Email: 1358rsims@gmail.com

Check one:

__________ I am interested in having a mentor assigned to me.
__________ I am interested in serving as a mentor.

Name _____________________________________________

School ___________________________________________

School Address ______________________________________

City ____________________________ Zip _________________

School Phone ___________________________

School Fax ___________________________

Home Address ______________________________________

City ____________________________ Zip _________________

Home Phone ___________________________

Director requested for your mentor: _________________________

School _______________________________________

Director requested as your “mentoree”: _________________________

School _______________________________________
FORM 8

MHSAA/MMEA CHORAL ART FESTIVAL
APPROVAL FORM - DUE BY DECEMBER 1, 2019

(Please complete a separate form for each performing group for which you are requesting approval.)

SCHOOL NAME: __________________________________________________________

SCHOOL MAILING ADDRESS: __________________________________________

CITY: __________________________ ZIP: __________________________

CHORAL DIRECTOR: ___________________ SCHOOL PHONE: (__) ______ - ______

CELL #: (__) ______ - _______ E-MAIL: ________________________________

GROUP TYPE (SAB, SSA, Etc.): __________________________ # OF STUDENTS: ______

Basis for Application: (Check All That Apply AND Include a Full Explanation Below.)

____ First-year teacher
____ New program or group established within the past 3 years. (Date group was established ______)
____ Existing group has not performed at JH District Festival or HS SPA in the past 3 years
____ Existing group chooses not to compete in JH District Festival or HS SPA
____ High director turnover rate in program. (Number of directors in the past 3 years ______)
____ High student turnover rate in group
____ 6th Grade Choir (Note: 6th graders may not perform with any other grades.)
____ Conflict with the date(s) of JH District Festival or HS SPA
____ Other __________________________________________________________

PLEASE provide a full explanation below:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

THE CAF APPROVAL COMMITTEE CONSISTS OF THE EXECUTIVE BOARDS OF THE MMEA JH & HS DIVISIONS.

______ Approved ________ Denied Date: ____________ CAF Coordinator Initials: _______

Comments:

________________________________________________________________________________________

________________________________________________________________________________________
MISSISSIPPI CHORAL ART FESTIVAL
REGISTRATION FORM DUE JANUARY 18, 2020
(Approval “Form 8” must be submitted by December 1, 2019)

SCHOOL: _____________________________________________________________

SCHOOL ADDRESS: ___________________________________________________

CITY: ____________________________ ZIP: _______________________________

CHORAL DIRECTOR: __________________ ACCOMPANIST: __________________

CELL #: (____) _____ - _______ E-MAIL: ________________________________

Please select the desired option for your STAGE PERFORMANCE: ______ Comments Only ______ Ratings

Please select the desired option for the SIGHT READING ROOM: ______ Masterclass Only ______ Ratings

Total number of students ________ X $5.00 per student = $________________ (Enclosed)

Performance Selections: Please indicate which prescribed list (FL, MS, or TX) OR by approval of mentor or chairman

1. ________________________________ Prescribed Music List ______ page # ___

2. ________________________________ Prescribed Music List ______ page # ___

Type of Group: Write in the blanks the Number of Singers / Grade Level(s).

Choir (Circle One): SATB____ / ____ SAB___ / ____ TTBB___ / ____ SSA___ / ____ OTHER: ____ / ____

Ensemble (Circle One): Madrigals___ / ____ Other Ensemble___ / ____ (* Voicing ______)

________________________ __________________________
Principal’s Signature Choral Director’s Signature
(REQUIRED) (REQUIRED)

Please make checks payable to:
Mississippi High School Activities Association (MHSAA) for 7th-12th grade choirs.
AND/OR
Mississippi Music Educators Association (MS MMEA) for 6th grade only choirs.

Mail payment & registration to:
Joel Hill, President-Elect
105 Elm Court
Madison, MS 39110
C 601.668.9148
Email: jhill@madison-schools.com
MISSISSIPPI CHORAL ART FESTIVAL
CLINICIAN COMMENT FORM

<table>
<thead>
<tr>
<th>Rating (optional)</th>
<th>Clinician</th>
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</table>

SCHOOL ______________________________ SCHOOL CLASSIFICATION (1A, 2A, etc.) __________

TYPE OF GROUP __________________________ NUMBER IN GROUP _______

TITLE OF SELECTIONS:
1. ____________________________________________
2. ____________________________________________

Accuracy (20 points possible): (correct pitches & rhythms)

Tone (15 points possible): (beauty, vitality, warmth)

Intonation (10 points possible): (vertical & horizontal)

Diction (10 points possible): (purity of vowels, clarity of consonants)

Balance (10 points possible): (between sections)

Blend (10 points possible): (within sections)

Technique (10 points possible): (breathing, attacks, releases)

Interpretation (10 points possible): (historical style, dynamics, tempo, mood)

Other (5 points): (stage deportment, facial expressions, etc.)

Ratings Scale: I-Superior-85-100 II-Excellent-75-84 III-Good-65-74
APPLICATION FOR BORDERING STATE EVENTS

All contests held between Mississippi high schools and schools from bordering states must be sanctioned by the Mississippi High School Activities Association. Applications are to be initiated by the sponsoring school no later than 30 days prior to the date of the competition.

Name of School ____________________________ Date ______________________

Signature of Principal ____________________________

Section 1
We request to participate in the following events (AWAY):

<table>
<thead>
<tr>
<th>School</th>
<th>State</th>
<th>Date of Event</th>
<th>Activity</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Section 2
We desire to invite schools from other bordering states (HOME):

<table>
<thead>
<tr>
<th>School</th>
<th>State</th>
<th>Date of Event</th>
<th>Activity</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Section 3
Endorsement of MHSAA

The event is APPROVED ____________ DISAPPROVED ____________

Executive Officer __________________ Date __________________

Endorsement of Bordering State

This event is APPROVED ____________ DISAPPROVED ____________

Executive Officer __________________ Date __________________
APPLICATION FOR NON-BORDERING STATE EVENTS

The Mississippi High School Activities Association and the National Federation of High School Associations must sanction all contests held between Mississippi high schools and schools from non-bordering states. Applications are to be initiated by the sponsoring school no later than 30 days prior to the date of the competition.

Section 1
We request to participate in a non-bordering state event (Away)

<table>
<thead>
<tr>
<th>Date of Event</th>
<th>Activity</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Name of School _____________________________________________ Fax No: ____________________

Signature of Principal ______________________________________

Signature of Coach or Director _______________________________ Date Submitted _____________

Host State

Host School

Section 2
We request to host a non-bordering state event.

<table>
<thead>
<tr>
<th>Date of Event</th>
<th>Activity</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Non-bordering states schools invited:

School/State/Boys/Girls

_________________________________     _______________________________        __________         __________

This event is approved by MHSAA ___________  NFHS __________

Executive Officer _______________________________ Date ___________________
APPLICATION FOR APPROVAL OF INVITATIONAL CHORAL FESTIVAL

We plan to host an Invitational Choral Festival at ___________________________ High School, ______________________ Mississippi on __________________, 20________ (date). The following schools will participate:

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

Signed: __________________________________________________________________________________________________

Principal Choral Director

Date: __________________________ Fax No. __________________________

Approved: __________________ Date: __________________________

MHSA Official

The MHSA must be notified when and where all festivals are held.
Invitational Choral Festival Report Form

1. Choral Festival held at ___________________________ High School on ___________________________.
   (Date)

2. Receipts:
   Ticket Sales ........................................................ $ __________
   Entrance Fees ...................................................... $ __________
   Radio Broadcast ................................................... $ __________
   Television ............................................................ $ __________
   Total ........................................................................ $ __________

3. Expenses:
   Paid to Adjudicators ................................................. $ __________
   Coliseum Rent & Charges .......................................... $ __________
   Trophies & Awards .................................................. $ __________
   Printing ..................................................................... $ __________
   Supplies & Miscellaneous ........................................ $ __________
   Postage ..................................................................... $ __________
   Piano Rental & Tuning .............................................. $ __________
   Total ........................................................................ $ __________

4. Balance (receipts less expenses) ........................................ $ __________

5. 10% of #4 to MHSAA ...................................................... $ __________

IMPORTANT – If the amount due the Association is not remitted within ten days within the date the festival was held, the amount due the Association will be 20% instead of 10%.

Choral Director

Principal
<table>
<thead>
<tr>
<th>Level</th>
<th>Rhythmic</th>
<th>Melodic</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Meter</td>
<td>Notes</td>
</tr>
<tr>
<td>Level I</td>
<td>4/4 &amp; 3/4</td>
<td>Whole Half Quarter Dotted Half Two Eighths</td>
</tr>
<tr>
<td>Level II</td>
<td>same</td>
<td>add: Dotted Quarter and single Eighth note</td>
</tr>
<tr>
<td>Level III</td>
<td>same</td>
<td>add: Group of four Sixteenths &amp; Syncopation</td>
</tr>
<tr>
<td>Level IV</td>
<td>same</td>
<td>add: two 16th with one Eighth</td>
</tr>
<tr>
<td>Level V</td>
<td>add: 6/8</td>
<td>Dotted Quarter &amp; Three Eighths Quarter/Eighth</td>
</tr>
<tr>
<td>Level VI</td>
<td>same</td>
<td>add: as Indicated</td>
</tr>
</tbody>
</table>
MHSAA BUILDING – TAKE EXIT 35

1201 CLINTON RAYMOND ROAD – OFF I-20 WEST